

Board of Real Property Assessments and Appeals

Description	FY 2002 Approved	FY 2003 Proposed	% Change
Operating Budget	\$297,631	\$346,523	16.4

The mission of the Board of Real Property Assessments and Appeals (BRPAA) is to ensure that properties in the District of Columbia are assessed at 100 percent of their estimated market value, based on properties similar in size and utility, and share an equitable tax burden.

The agency plans to fulfill its mission by achieving the following strategic results goals:

- Conduct fair and impartial appeal hearings.
- Obtain the full complement of 18 board members
- Revise and update operating rules and regulations including legislative requirements for tax assessment policies.

Did you know...

Decisions rendered on property values in FY 2001	184
Property inspections in FY 2001	5
Community outreach meetings in FY 2001	2

Where the Money Comes From

Table DA0-1 shows the source(s) of funding levels for the Board of Real Property Assessments and Appeals.

Table DA0-1

FY 2003 Proposed Operating Budget, by Revenue Type

(dollars in thousands)

	Actual FY 2000	Actual FY 2001	Approved FY 2002	Proposed FY 2003	Change From FY 2002
Local	255	283	298	347	49
Gross Funds	255	283	298	347	49

How the Money is Allocated

Tables DA0-2 and 3 show the FY 2003 proposed budget and FTEs for the agency at the Comptroller Source Group level (Object Class level).

Table DA0-2

FY 2003 Proposed Operating Budget, by Comptroller Source Group

(dollars in thousands)

	Actual FY 2000	Actual FY 2001	Approved FY 2002	Proposed FY 2003	Change from FY 2002
Regular Pay - Cont Full Time	111	132	130	135	5
Additional Gross Pay	1	5	0	0	0
Fringe Benefits - Curr Personnel	17	25	22	23	1
<i>Personal Services</i>	<i>129</i>	<i>162</i>	<i>152</i>	<i>158</i>	<i>6</i>
Supplies and Materials	5	6	7	9	2
Energy, Comm. and Bldg Rentals	10	12	9	10	1
Telephone, Telegraph, Telegram, Etc	7	5	6	6	0
Rentals - Land and Structures	0	0	10	12	2
Janitorial Services	0	0	5	5	0
Security Services	0	0	6	7	1
Other Services and Charges	85	89	94	132	38
Contractual Services - Other	1	0	1	0	-1
Equipment & Equipment Rental	19	8	8	7	0
<i>Non-personal Services</i>	<i>127</i>	<i>121</i>	<i>146</i>	<i>189</i>	<i>43</i>
Total Proposed Operating Budget	255	283	298	347	49

Table DA0-3

FY 2003 Full-Time Equivalent Employment Levels

	Actual FY 2000	Actual FY 2001	Approved FY 2002	Proposed FY 2003	Change from FY 2002
Continuing full time	3	3	3	3	0
Total FTEs	3	3	3	3	0

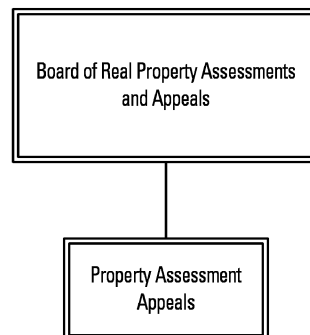
Local Funds

The proposed Local budget is \$346,523, an increase of \$48,892 or 16.4 percent over the FY 2002 approved budget of \$297,631. There are 3 FTEs funded by Local sources. This level remains unchanged from FY 2002.

Significant changes are:

- An increase of \$5,876 due to the pay increase approved in FY 2002.
- An increase of \$4,441 associated with fixed costs.
- An increase of \$38,575 for a mayoral enhancement associated with an expected increase in case load due to the passage of DC Law 14-160, Real Property Tax Assessment Transition Act of 2001, which converted the assessment process from a triennial to an annual assessment. Of this increase, \$36,155 is associated with increased board member compensation, and \$2,420 is associated with an anticipated increase in supplies due to an increase in case load.

Figure DA0-1

Board of Real Property Assessments and Appeals**Programs**

The Board operates the following program:

Property Assessment Appeals

The agency reviews real property assessment appeals filed by property owners and/or their representatives and conducts hearings with property owners or representatives from the Office of Tax and Revenue. These appeals are presented to a 14-member board made up of D.C. residents, who are appointed for a specific term by the

Mayor and confirmed by the District Council.

The key initiatives associated with the Property Assessment Appeals program are:

- Continue to upgrade the BRPAA web site to enable citizens to file real property assessment appeals online and request information, appeal forms, and the status of their appeal request.
- Enhance the community outreach program by attending community meetings to disseminate information to all eight wards.

Agency Goals and Performance Measures

Goal 1: Conduct fair and impartial hearings to ensure property assessment values reflect 100 percent of fair market values.

Citywide Strategic Priority Areas: Building and Sustaining Healthy Neighborhoods;
Promoting Economic Development

Manager: Doretha McCallum, Administrative Officer

Supervisor: Joy A. Arnold, Deputy Chief of Staff for Community Affairs

Measure 1.1: Number of decisions rendered about property values

	2000	2001	Fiscal Year 2002	2003	2004
Target	N/A	N/A	800	1500	3000
Actual	946	184	-	-	-

Note: The original FY02 & 03 targets were 2,000 & 3,000, respectively. Changes to the process for conducting hearings have resulted in adjustment of the targets.

Measure 1.2: Number of inspections performed that determine accurate assessment information for taxation purposes

	2000	2001	Fiscal Year 2002	2003	2004
Target	N/A	N/A	15	15	15
Actual	7	5	-	-	-

Note: FY 2001 actual figure is the estimate for the year, which was provided in April 2001. The agency has requested that the FY02 target be adjusted from 15 to 5. (1/10/02)

Goal 2: Enhance the Community Outreach Program to provide citizens with a forum to impact the operations of the assessment appeal process.

Citywide Strategic Priority Area: Enhancing Unity of Purpose and Democracy

Manager: Doretha McCallum, Administrative Officer

Supervisor: Joy A. Arnold, Deputy Chief of Staff for Community Affairs

Measure 2.1: Number of community outreach meetings conducted with Advisory Neighborhood Commissions, Civic Associates, and the Office of Tax and Revenue that discussed the assessment appeal process

	2000	2001	Fiscal Year 2002	2003	2004
Target	15	15	15	15	15
Actual	15	2	-	-	-

Note: FY 2001 actual figure is the estimate for the year, which was provided in April 2001. The agency has requested that the FY 2002 target be reduced from 15 to 10.